CHARUTAR VIDYA MANDAL

VALLABH VIDYANAGAR – 388 120,
TA & DIST. ANAND. GUJARAT (INDIA)

Affix Recent Passport size Photo

Application form for Non-teaching post (class-III) of : Sr. Clerk cum Accountant

Name of the College Apply for: Rama Manubhai Desai College of Music & Dance

Category: OEPN

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1. Name in full (**in Block Letters**):
   Shri
   Smt._____
   Kum. (SURNAME) (NAME) (FATHER'S / HUSBAND'S NAME)

2. Full address for correspondence:

Present	**Permanent**
_____	_____
_____	_____
_____Pin_____	_____Pin_____
Mob./ Phone No. :_____	Phone No.:_____

E-Mail ID:_____

3. Date of Birth: _____Age:_____
   Nationality: _____Mother tongue:_____

4. Place of Birth : Town / Village:_____ Tal. :_____
   Dist.: _____ State:_____

5. Languages Known:

Read				
Write				
Speak				

6. Educational Qualifications: (Beginning with Matriculations/SSC or equivalent exam.)

Examination Passed	University / Board	Year of Passing	Percentage	Subjects / Discipline

7. Experience: (Post held in private or public employment, giving details of work)

Name & Address of the Employer	Designation of the post held	Period of Service From: To	Nature of Service	Total Salary drawn p.m. (Rs.)

8. **Present Position:**

Name & Address of the Employer	Designation of the post held	Period of Service From: To	Nature of Service	Total Salary drawn p.m. (Rs.)

9. Computer Knowledge. **Yes / No**
(If yes, provide the details with certificates)

10. Name and Address of two persons for reference who are not related to the candidate but who are acquainted with the work and character of the candidate:

(1)	(2)
_____	_____
_____	_____
_____	_____

11. List of Testimonials / Certificates / Marksheets of which copies are attached with the application:

1.	5.
2.	6.
3.	7.
4.	8.

12. Whether the candidate is convicted for any offence under any Civil / Criminal Law? **Yes / No**
(If yes, provide the details)

13. Whether any Civil / Criminal Case is pending? **Yes / No**
(If yes, provide the details)

Demand Draft No. **:**_____ Demand Draft Date **:** _____

Bank Name **:** _____

I hereby declare that the information given above is true and correct to the best of my knowledge, information and belief.

PLACE:_____

DATE:_____ _____
Signature of the Candidate